

OPENING

The President took the chair and opened the meeting at 5.00pm. He welcomed all present.

ACKNOWLEDGEMENT OF COUNTRY

Erica Lyne acknowledged the traditional custodians of the land, the Gumbaynggirr people and paid respects to elders past and present and any Aboriginal people present at the meeting.

PRESENT

Janelle McKay, Eunice Cody, David Hall, Lynette Howle, Erica Lyne, Linda McGregor, Melissa Robertson, April Miller,

APOLOGIES

Karen Bodycote, Larissa Atkins

ANNUAL GENERAL MEETING MINUTES

Moved Lynette Howle, seconded Janelle McKay that the minutes of the previous Annual General Meeting held on 26 March 2019 be accepted as a true and accurate record.

CARRIED

ANNUAL FEE

Moved Melissa Robertson, seconded David Hall that the annual fee remain at \$1.00.

CARRIED

AUDITOR'S REPORT

Moved David Hall seconded Lynette Howle that the 2019 Auditor Report as tabled be received (see attached).

CARRIED

(Motion held over the next meeting)

Motion moved to ask Diana Wilkinson to audit the MHS P&C books for 2020.

Moved seconded that the Financial Statements for the P&C Association and Macksville High School Canteen for the year ended 31 December 2020 be received and that Diana Wilkinson be asked to audit the books.

HELD

TREASURER'S REPORT

Melissa Robertson advised that she would not be re-standing for the position of Treasurer and is seeking a replacement.

PRESIDENT'S REPORT

Moved David Hall seconded April Miller that the President's Report as tabled be received (see attached).

CARRIED

ELECTION OF OFFICE BEARERS 2019

Erica Lyne, Principal, Macksville High School, took the chair.

All positions were declared vacant.

President

David Hall, nominated by Lynette Howle, Nomination Accepted. Elected Unopposed.

CARRIED

Vice President (Meetings)

Eunice Cody, nominated by David Hall, Nomination Accepted. Elected Unopposed.

CARRIED

Vice President (Publicity) - (held over to next meeting)

Vacant, (held over)

HELD

Secretary

Eunice Cody, nominated by Janelle McKay, Nomination Accepted. Elected Unopposed

CARRIED

Treasurer P & C

Janelle McKay, nominated by April Miller, Nomination Accepted. Elected Unopposed

CARRIED

Finance Committee Member - (held over to next meeting)

Vacant, (held over)

HELD

OTHER BUSINESS

Account Authorisers for P&C

Moved Melissa Robertson seconded April Miller that the Account Authorisers for the P&C account for 2020-2021 be any two (2) of the following persons: David Hall, Eunice Cody, Janelle McKay

CARRIED

Account Authorisers for Canteen

Moved Lynette Howle seconded Erica Lyne that the Account Authorisers for the canteen account for 2020-2021 be any two (2) of the following persons: David Hall, Eunice Cody, Janelle McKay

CARRIED

Election of Chairperson Canteen Sub-Committee

Eunice Cody, nominated by David Hall, Nomination Accepted. Elected Unopposed

CARRIED

CLOSURE

There being no further business the meeting closed at 5.35pm.

PRESIDENT



SECRETARY

Macksville High School
P&C President's Address

Who'da thunk? I gave my last P&C President's address here 4 years ago and here I am back again. I must admit it is a joy to be back and partnering with a group of passionate and motivated parents working hard (or at least they are...) to encourage and assist the students, parents and staff to do what they can in making this school a better place.

Now, I do realise that the main reason I am asked to speak is that I will predictably speak for longer than the Principal and make her look good in comparison and, given that, I would like to take the opportunity to tell you a little about our journey this year.

I was given the privilege early this year to take over from Karen Bodycote as President of the P&C but I do want to acknowledge her willingness to fill the breach whilst she did and her encouragement to me personally (and of course for the great coffee that she most ably supplies).

As a P&C we have struggled for a few years to fill a number of strategic positions, but the reliable constant has been Lynette Howle who has really kept the P&C going in quite difficult circumstances. Thank you, Lynette, for your faithful, efficient and wonderful service to this school and to me.

We have welcomed several new members to the committee which has been tremendously encouraging and also, in a good way, challenging. Melissa Robertson has stepped up as our new treasurer (our first in about 4 years). With a steep learning curve, Melissa, you have continued to impress and humble me with your servant heart and willingness to step out of your comfort zone, putting in place effective reporting, giving wise advice, and seeking better ways of moving forward.

My thanks also go to the rest of the committee for your faithful attendance and input, and to the school Executive that reliably attend, providing an effective source and conduit for information and opinion.

I must also pass on a heartfelt sense of gratitude to the canteen staff and volunteers and their leader April Miller. April has done an amazing job this year as a ground breaker in instituting the Healthy School Canteen Strategy into our canteen. It has been tough, but she has

passionately led the charge with new (and delicious!) canteen items and the deleting of old favourites. Her leadership in this has been recognised by the powers that be and she has become a star of the small screen (just Google “Macksville Canteen YouTube”). Please keep an eye out for some further changes to the menu as we look to lure some of our old customers back in the new year.

It has been a tough year financially for the P&C Canteen as we took a hit with stock loss from a power outage, changing spending patterns and lower enrolments, but there are moves afoot to change that. We look forward to supporting the school more effectively in financial ways over the years ahead as well as continuing to nurture community particularly through the Canteen.

Congratulations to year 12 of 2019 who receive their results today. I have no idea how you went but I do know what you brought to the life of our school and we wish you well for your future endeavours.

To the teaching and support staff, I am in awe of the efforts you go to in supporting our students. I get to see it every week in many and varied ways. Thank you.

To Erica. In the last speech I made here I reflected on the 3 Principals that we had had over my time. I think this school is blessed to have had you for the last, I think, 6 years. Your consistent, caring leadership is making a difference as does that of your Deputy, Linda Macgregor.

I will finish with a few words that I have stolen from a past speech I have made here...

A school community is just that, a community, and parents have a critical part to play in its life. I strongly encourage those that have the opportunity to be involved to please take that opportunity, whether it be with the P&C or through some other avenue. It can be shown empirically that young people who have parents who are engaged in their education perform better and develop into adults that contribute more positively to the broader community.

Let us not only seek to realize our own potential but, as a community, let us spur one another on to be the best that we can be. I know that this community can produce greatness but let us work towards making that the norm and not the exception.

Thank you all for the privilege it is to play a part in this great school.

Addendum

Given the particularly unusual situation we find ourselves in this year and though I would usually just use my speech from the previous Presentation Ceremony I feel it appropriate to add a little to finish my report this year.

Firstly, congratulations to the school students, staff, and community on the great HSC results from last year. I must also pass on our immense gratitude to Doug Robertson who has helped us out immensely to bring about some huge improvements in our accounting practices. He has also given great counsel and action regarding access to strategies offered through the government response to the virus. We have come a long way and have a much clearer way ahead because of him.

It has been a truly weird year going from bushfires to COVID 19 and all that has entailed. The school has had to adapt and readapt in so many ways over the last two terms. On the P&C front it has resulted in a new NSW P&C Federation constitution, delayed our AGM for over 4 months closed our canteen for months and complicated the implementation of new staffing. As it turns out it has also helped us in some ways. We have been able to employ 4 casuals in the canteen as we are having our usual wages bill being covered by Job Keeper and a government grant has covered other costs that we have incurred leaving us in a quite healthy financial position.

To finish I must thank the Executive (and Duggie) for their extra efforts as we have travelled through the minefield of government assistance. Melissa has also gone to extraordinary efforts as we have restructured the canteen's operations to streamline ordering and improve governance utilizing the assistance of Denise Alchin, Head Teacher TAS.

Thank you all for your amazing endeavors.

Auditor's Report

I have examined the accounts and records of the Macksville High School Tuckshop as requested for the year ended 31/12/2019.

I note that there has been a transition to a recognised accounting software solution during the year under review. I have found the records to be a true and accurate account of the financial standing of that organisation, noting the audit observations made regarding transactional discrepancies.

I have not examined the wages records to confirm accuracy of pay rates and compliance with the Australian Taxation Office, Fair Work Australia and other relevant organisations.

Diana Wilkinson Book Keeper, JP



23/07/2020