

# Macksville High School



*education*

*innovation*

*imagination*

*enthusiasm*

## 2021 Information Booklet

# Macksville High School

40 Boundary Street, Macksville NSW 2447

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**Website:** [www.macksville-h.schools.nsw.gov.au](http://www.macksville-h.schools.nsw.gov.au)

**Facebook:** <https://www.facebook.com/MacksvilleHS>

**Podcasts:** Visit the website for link to our Podcasts

## **DATES TO REMEMBER**

**School Swimming Carnival** - 8 February 2021

**School Cross Country** - 21 April 2021

**School Athletics Carnival** - 28 May 2021

## **2021 SCHOOL TERM DATES**

**Term 1** Friday 29 January to Thursday 1 April

Pupil free days - Wednesday 27 January & Thursday 28 January

**Term 2** Tuesday 20 April to Friday 25 June

Pupil free day - Monday 19 April

**Term 3** Tuesday 13 July to Friday 17 September

Pupil free day - Monday 12 July

**Term 4** Tuesday 5 October to Thursday 16 December

Pupil free day - Friday 17 December

# Principal's message

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I would like to extend a warm welcome to you and your family and thank you for choosing to continue your educational journey with Macksville High School. We hope that your time here is enjoyable and rewarding and that you achieve your personal best.

We have a proud tradition of outstanding academic, sporting, cultural and civic achievements. Our school community works together to offer a wide range of activities and opportunities for our students to develop into active, informed citizens and reach their potential.

Make the most of your time at high school and take the time to involve yourself in the extra activities Macksville High School has to offer. If you are willing to work hard, take risks with your learning, improve and broaden your skill set and leadership skills, then you will have a successful time here.

We provide a nurturing, respectful learning environment. Your important role is to ensure that you treat every other member of the school community with respect and courtesy and to do your personal best in all activities.

I look forward to you being a part of our school community at Macksville High School.



Mrs Erica Lyne  
PRINCIPAL

# Deputy Principal

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Ms Linda McGregor

Hello and welcome to Macksville High School.

We take great pride in providing a comprehensive education that is embedded in academic success whilst nurturing the individual and their needs. We offer an enriched and varied curriculum to meet the needs of all students' talents and interests, so our students have the opportunity to thrive.

We have a strong wellbeing approach that is underpinned by genuine care for each of our students. We have many programs to develop the emotional learning of our students which we believe is as important as academic learning. Student voice is also very important and we actively seek and value feedback from students, including from our Student Representative Council.

Our values of Respect, Honesty, Pride and Teamwork are projected in all we do and our Macksville Way Student Rewards Program is designed to celebrate our students who embody these values in their daily routines.

Once again, thank you for choosing Macksville High School and I look forward to working with you.

# Staff

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## **Principal**

Mrs Erica Lyne

## **Deputy Principal**

Ms Linda McGregor

## **Head Teachers**

Administration/ Learning Support

Mr Peter Joyce

English/LOTE

Mrs Amanda Hill

Maths

Mr Jeff Mills

Science

Mrs Jenny Conway

HSIE

Mrs Tourmaline Bailey

Creative and Performing Arts

Ms Kelli Dykes

PDHPE/Wellbeing

Mr Luke Smith

Teaching and Learning

Ms Kelli Dykes

Technology and Applied Studies

Mrs Denise Alchin

## **Year Advisers**

Year 7

Mr Aaron Boatfield

Year 8

Mr Aaron Parker

Year 9

Ms Helen Black

Year 10

Ms Kelly Hardingham

Year 11

Ms Jodie Collits

Year 12

Mrs Laura Peisley

Girls Adviser

Ms Kathy Garland

Boys Adviser

Mr Luke Smith

Aboriginal Education Officer

Mr Paul Evans

## **SRC Co-ordinator**

Mrs Larissa Atkins

## **Counsellor**

Ms Brooke Farnsworth

## **Learning and Support Teachers**

Mrs Wendy Graham

Mr David McDonald

## **Librarians**

Ms Julie Smith, Ms Jacquie Gibson

## **Scripture Teacher**

Mr Graham Laverty

## **School Chaplain**

Mr David Hall

## **School Administrative Manager**

Miss Deslie Howe

## **Canteen Manager**

Mrs Ashlee Salloum

# School Captains



**Captains**  
Elliott Joyce • Lillah Hoffman



**Vice Captains**  
Jonah De La Hunty • Tamsyn Spear

# Core Values

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Our school prides itself on delivering an inclusive education striving to ensure all students have access to a quality education in a diverse school community.

Macksville High School's values are RESPECT, HONESTY, PRIDE AND TEAMWORK. These values underpin all that we do here at Macksville High School.

Our students can:

## **Show respect by**

- Considering the feelings of others
- Valuing the culture of others and their point of view
- Showing regard for the safety of others
- Caring for the school environment and the property of others

## **Be honest by**

- Telling the truth
- Being trustworthy in your dealings with others
- Treating others fairly
- Keeping your word

## **Show pride by**

- Wearing our school uniform
- Working to the best of your ability
- Celebrating success
- Being dependable and reliable

## **Show teamwork by**

- Making choices for the good of myself and others
- Being co-operative and working together
- Being kind in words and actions
- Include, value and encourage others

# Caring for our Students

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We offer a range of support programs for all students to access. Our staff understand the importance of the social and emotional wellbeing of our students, and the influence this has on student learning. We have many staff who are available to work with and support our students and their families including Learning and Support Teachers, School Counsellors, Year Advisers, an Aboriginal Education Officer and a School Chaplain.

## **The Macksville Way**

This program is designed to support students to become a successful member of the Macksville High School community. It runs from Year 7 to Year 9 and incorporates topics including student wellbeing, social skills, study skills and supporting the transition to high school for Year 7.

## **Student Leadership**

Students have the opportunity to develop their leadership, management and communication skills through our Student Representative Council. We encourage active service in the wider community through fund raising activities and community awareness programs.

## **Macksville Way Student Rewards Program**

Our program sets out to develop a school community where all students are engaged and included in their growth and development. It focuses on the key areas of Academics, Attendance, Citizenship and Representation, which ensures all students are recognised and valued for their achievements. Throughout the school year reward events are held to celebrate the success of our students.

## **Stymie**

*So what is stymie?* Stymie is a reporting platform which allows students to make an anonymous notification so that we can follow up on incidents. Students often find it hard to report harassment and intimidation for a number of reasons. Stymie is also available to those bystanders who feel powerless to help and gives an avenue to empower them to make a difference and help someone. Unless the reporter is willing to supply their name, we will not know who has written the report.

Simply go to [stymie.com.au](http://stymie.com.au) to make a report.



# Behaviour code for students

## NSW public schools

NSW public schools are committed to providing safe, supportive and responsive learning environments for everyone. We teach and model the behaviours we value in our students.

### In NSW public schools students are expected to:

- Respect other students, their teachers and school staff and community members
- Follow school and class rules and follow the directions of their teachers
- Strive for the highest standards in learning
- Respect all members of the school community and show courtesy to all students, teachers and community members
- Resolve conflict respectfully, calmly and fairly
- Comply with the school's uniform policy or dress code
- Attend school every day (unless legally excused)
- Respect all property
- Not be violent or bring weapons, illegal drugs, alcohol or tobacco into our schools
- Not bully, harass, intimidate or discriminate against anyone in our schools

Schools take strong action in response to behaviour that is detrimental to self or others or to the achievement of high quality teaching and learning.

### Behaviour Code for Students: Actions

Promoting the learning, wellbeing and safety of all students in NSW Public Schools is a high priority for the Department of Education.

We implement teaching and learning approaches to support the development of skills needed by students to meet our high standards for respectful, safe and engaged behaviour.

### Respect

- Treat one another with dignity
- Speak and behave courteously
- Cooperate with others
- Develop positive and respectful relationships and think about the effect on relationships before acting
- Value the interests, ability and culture of others
- Dress appropriately by complying with the school uniform or dress code
- Take care with property

### Safety

- Model and follow departmental, school and/or class codes of behaviour and conduct
- Negotiate and resolve conflict with empathy
- Take personal responsibility for behaviour and actions
- Care for self and others
- Avoid dangerous behaviour and encourage others to avoid dangerous behaviour

### Engagement

- Attend school every day (unless legally excused)
- Arrive at school and class on time
- Be prepared for every lesson
- Actively participate in learning
- Aspire and strive to achieve the highest standards of learning

The principal and school staff, using their professional judgment, are best placed to maintain discipline and provide safe, supportive and responsive learning environments. The department provides a policy framework and resources such as Legal Issues Bulletins, access to specialist advice, and professional learning to guide principals and their staff in exercising their professional judgment. In this context the NSW Government and the Department of Education will back the authority and judgment of principals and school staff at the local level.

# Macksville High School

## Expectations for your success and wellbeing



## Our behaviour guidelines

### Core Values

*We aim to create a safe place where everyone feels valued and respected. To support our school's core values 'RESPECT, HONESTY, PRIDE and TEAMWORK' our students can:*

#### Show respect by

- Considering the feelings of others
- Valuing the culture of others and their point of view
- Caring for the school environment and the property of others

#### Be honest by

- Telling the truth
- Being trustworthy in your dealings with others
- Treating others fairly

#### Show pride by

- Wearing our school uniform
- Working to the best of your ability
- Celebrating success

#### Show teamwork by

- Being co-operative and working together
- Being kind in words and actions
- Include, value and encourage others

### Positive Behaviour Expectations

#### Classroom

- Follow teacher's direction
- Be on time, line up quietly
- Be ready for class with your equipment
- Phones off, away and in bag
- Hats off
- Do your best to complete set work activities

#### Mobile Phones and other Technology

- Phones off and away in your bag before entering the classroom
- Please always handle school equipment with care

#### Playground

- Be safe and respectful
- Always leave area clean
- Stay in bounds at all times

#### Use Appropriate School Language

- Always be polite and use your manners

#### Positive Social Expectations

To help make everyone feel safe and respected always be:

- Kind
- Thoughtful
- Fair
- Open-minded
- Trustworthy

Don't forget you can Stymie issues at [www.stymie.com.au](http://www.stymie.com.au)

If you are warned to change your behaviour and it continues the teacher may:

- place you on **detention**
- **record** your behaviour on Sentral

If the behaviour continues

- You will be placed on a **Level 1** behaviour contract by your teacher and contact will be made home

If you do not meet expectations on the monitoring card

- You will be placed on a **Level 2** behaviour contract by the Head Teacher and contact will be made home

If the behaviour continues

- You will meet with the **Deputy Principal** and your parents/carers

Positive behaviour is rewarded

## What are the Awards?

### ZINC

A student must receive recognition once in each category to achieve Zinc level recognition

### BRONZE

This is achieved once a student has received **3 awards in each category cumulatively**

### SILVER

This is achieved once a student has received **6 awards in each category cumulatively**

### GOLD

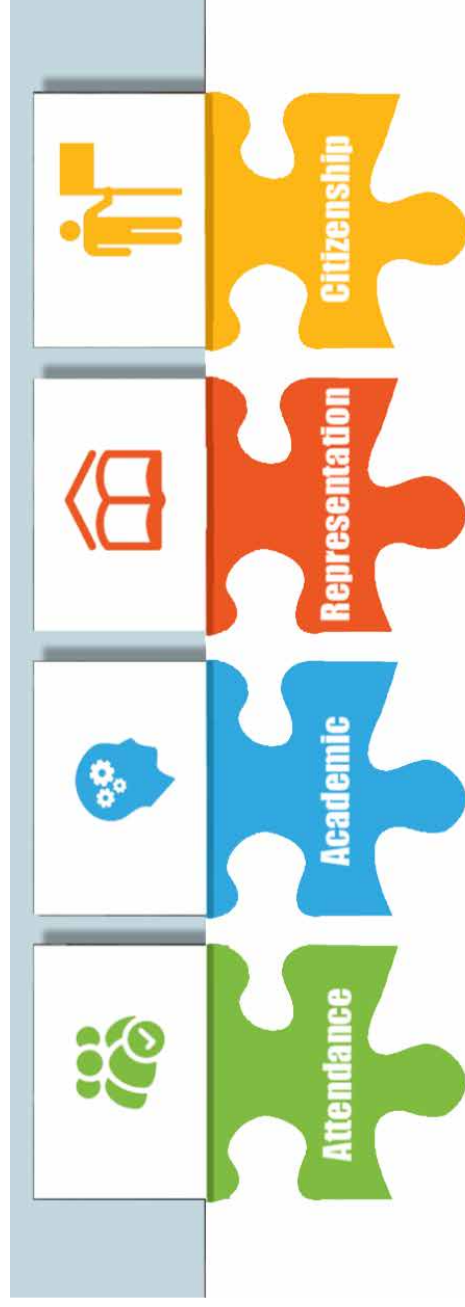
This is achieved once a student has received **10 awards in each category cumulatively**

### PLATINUM

This is achieved once a student has received **14 awards in each category cumulatively**

### MACKSVILLE MEDAL

Students will also have the opportunity to gain the MACKSVILLE MEDAL, the most esteemed award offered at Macksville High School. This award is achieved by receiving **18 awards in each category cumulatively**. This signifies the sustained meritorious effort that these students have displayed throughout the duration of their entire time at Macksville High School.



## What are students recognised for?

### Academic Recognition

- ◆ Consistent Effort
- ◆ Improved Application
- ◆ Outstanding Achievement
- ◆ Excellence in Classroom Achievement

### School Representation

- ◆ Representing Macksville High in a cultural activity
- ◆ Representation in any given event at zone, regional or national level including sports, academic or cultural events
- ◆ Representing Macksville High in the school or broader community whilst on an excursion or incursion in an exemplary manner

### Attendance Recognition

- ◆ 90 % or above and this will be reviewed at the end of each term - Term 1, 2, 3 and 4

### Citizenship

- ◆ School Service
- ◆ Working towards enhancing the school community
- ◆ Community Service
- ◆ Consistent Uniform

Teamwork

Pride

Respect

Honesty

# Promoting student wellbeing

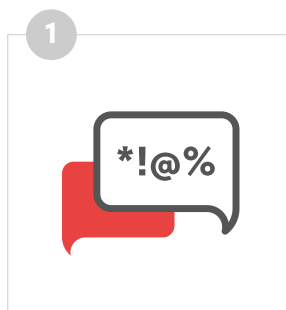
[www.stymie.com.au](http://www.stymie.com.au)



[enquiries@stymie.com.au](mailto:enquiries@stymie.com.au)

**One in four Australian students are bullied.  
Stymie gives kids the power to say something.**

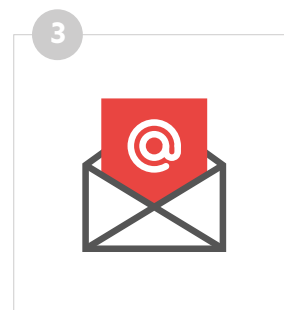
Stymie allows students at your school to send anonymous notifications about someone who they believe is being bullied or harmed. Allowing them as bystanders to remain anonymous, gives them the courage to overcome the fears and social pressures that prevent them from speaking up. It also relieves feelings of helplessness for students who want to help their peers but don't quite know how. **Ultimately, Stymie helps your school community foster caring and respectful relationships.**



*An incident occurs that involves bullying, harassment, assault or illegal activity.*



*Bystanders use an internet-enabled device to make an anonymous notification via Stymie.*



*Your school receives the notification & responds to the incident according to its wellbeing framework.*

Learn more at [stymie.com.au](http://stymie.com.au)



# Books and Equipment

For students to be successful at Macksville High School, they need to be focused on learning and well organised. We expect that all students come prepared each day. Checking the timetable and packing their bag the night before, helps students be well organised. If you lose your timetable, please see the front office to receive another copy.

Year 7	
<b>Basic stationery requirements</b>	<b>Pen Pack</b> - (multiple - Blue, Black, Red)
	HB Pencils
	Highlighter x 3
	Eraser
	Pencil Sharpener
	Glue sticks
	30cm Ruler ( <b>not</b> metal)
	Pencil case
	Coloured pencils
	Scissors
<b>Optional items</b>	Felt tip markers
	Correction tape
<b>Foundation</b>	<ul style="list-style-type: none"> <li>• English</li> <li>• Maths</li> <li>• Science</li> <li>• HSIE</li> </ul>
	2 x 196 pg A4
	1 x 64 pg A4
	<b>PDHPE</b>
	1 x 96 pg A4
	<b>PDHPE Prac</b>
	Sports uniform* and running shoes
<b>Indonesian</b>	
1 x 192 pg A4	
<b>CAPA Music</b>	
1 x 128 pg A4	
<b>Technology</b>	
1 x 20 pg + A4 Display folder	
<b>Special Equipment</b>	Calculator (Maths/HSIE/Science/TAS - <i>available from school</i> )
	Safety glasses (TAS/Science)
	Geometry Set (Set square, protractor, compass)
	Apron (TAS)
	Enclosed black sturdy shoes



\* Students are required to change out of their uniform and into their sports uniform for practical PDHPE lessons

Student's stationery supplies should be checked and replaced as required during the year.

# Books and Equipment continued

Year 8	
<b>Basic stationery requirements</b>	<b>Pen Pack</b> - (multiple - Blue, Black, Red)  HB Pencils Highlighter x 3 Eraser Pencil Sharpener Glue sticks 30cm Ruler (not metal) Pencil case Coloured pencils Scissors
<b>Optional items</b>	Felt tip markers Correction tape
<b>English</b>	2 x 128 pg A4
<b>Maths</b>	1 x 192 pg A4
<b>Science</b>	1 x 128 pg A4
<b>HSIE</b>	1 x 196 pg A4
<b>PDHPE</b>	1 x 96 pg A4
<b>PDHPE Prac</b>	Sports uniform* and running shoes
<b>Indonesian</b>	1 x 192 pg A4
<b>CAPA Art</b>	A3 or A4 Visual Art Diary
<b>Technology</b>	1 x 20 pg A4 + Display folder
<b>Special Equipment</b>	Calculator (Maths/HSIE/Science/TAS - available from school) Safety glasses (TAS/Science) Geometry Set (Set square, protractor, compass) Apron (TAS) Enclosed black sturdy shoes



\* Students are required to change out of their uniform and into their sports uniform for practical PDHPE lessons

Student's stationery supplies should be checked and replaced as required during the year.

# Books and Equipment continued

	Year 9	Year 10
<b>Basic stationery requirements</b>	<b>Pen Pack</b> - (multiple - Blue, Black, Red)	<b>Pen Pack</b> -(multiple - Blue, Black, Red)
	HB Pencils	HB Pencils
	Highlighter x 3	Highlighter x 3
	Eraser	Eraser
	Pencil Sharpener	Pencil Sharpener
	Glue sticks	Glue sticks
	30cm Ruler ( <b>not</b> metal)	30cm Ruler ( <b>not</b> metal)
	Pencil case	Pencil case
	Coloured pencils	Coloured pencils
<b>Optional items</b>	Scissors	Scissors
	Felt tip markers	Felt tip markers
	Correction tape	Correction tape
<b>English</b>	2 x 128 pg A4	2 x 128 pg A4
<b>Maths</b>	1 x 192 pg A4	1 x 192 pg A4
<b>Science</b>	1 x 128 pg A4	1 x 128 pg A4
<b>HSIE</b>	1 x 128 pg A4	1 x 128 pg A4
<b>PDHPE</b>	1 x 96 pg A4	1 x 96 pg A4
<b>Indonesian</b>	1 x 192 pg A4	1 x 192 pg A4
<b>CAPA</b>		
<b>Visual Art</b>	A3 or A4 Visual Art Diary	A3 or A4 Visual Art Diary
<b>Ceramics</b>	A3 or A4 Visual Art Diary	A3 or A4 Visual Art Diary
<b>Music</b>	1 x 128 pg A4	1 x 128 pg A4
<b>Technology</b>	1 x 128 pg A4, 1 x 20 pg A4 Display folder	1 x 128 pg A4, 1 x 20 pg A4 Display folder
<b>Special Equipment</b>	Calculator (Maths/HSIE/Science/TAS - available from school)	
	Safety glasses (Science/TAS - Timber, Electronics, Metal)	
	Enclosed black sturdy shoes	
	Industrial Tech. Timber - Artline 0.4 Fine felt tip black pen, apron, set square (30, 60, 90) or geometry set	
	Geometry set (HSIE/Maths/TAS)	
	Food Technology - apron, container and display folder	
	Textiles - fabric as required, display folder	
	PDHPE/PASS - Sports uniform* and running shoes	



\* Students are required to change out of their school uniform and into their sports uniform for practical PDHPE & PASS lessons

# Books and Equipment continued

<b>Preliminary and HSC</b>	English Advanced	192 pg A4 + 128 pg A4
	English Standard	192 pg A4 + 128 pg A4
<b>Basic stationery requirements</b>	English Studies	128 pg A4 + A4 Display Folder
	Mathematics Advanced	192 pg A4 + board approved scientific calculator
	Mathematics Standard	192 pg A4 + board approved scientific calculator
	Science Biology	128 pg A4 x 2 + board approved scientific calculator
	Science Chemistry	128 pg A4 x 2 + board approved scientific calculator
	Science Physics	128 pg A4 x 2 + board approved scientific calculator, protractor
	Ancient History	192 pg A4
	Business Studies	192 pg A4
	Legal Studies	192 pg A4
	Marine Studies	128 pg A4
<b>Pen Pack - (multiple - Blue, Black, Red)</b>	ABoriginal Language	128 pg A4
	PDHPE	192 pg A4, A4 display folder (optional)
	SLR	Sports uniform* and running shoes
	Indonesian	1 x 192 pg A4
	Engineering	Rochford - Stage 6 Engineering Studies ( <i>available from school</i> )
	Food Technology	64 pg A4 x 3
	Textiles & Design	A5 Artbook Fabric as required
	I.T. Electronics	A3 Display folder (Major Works) Clutch pencil & leads 128 pg A4
	I.T. Timber	A3 Display folder (Major Works), 128 pg A4 Artline 0.2 Fine Felt tip black Artline 0.4 Fine Felt tip black Clutch pencil & leads Apron Set square (30, 60, 90)
	<b>Optional Stationery requirements</b>	Music
Visual Art		A3 or A4 Visual Art Diary
Visual Design		A3 or A4 Visual Art Diary
Photography		A4 Display folder
VET Business services		64 pg A4
VET Construction		Enclosed sturdy black shoes (leather)
VET Hospitality		A4 Display folder, Hospitality uniform, enclosed sturdy black shoes (leather)
VET Manufacturing & Engineering		Safety glasses, Work shirt, enclosed sturdy black shoes (leather)
VET Sports Coaching		Hand whistle
<b>Board approved scientific calculators are available from school</b>		HB Pencils
	Highlighter x 3	
	Eraser	
	Pencil Sharpener	
	Glue sticks	
	30cm Ruler ( <b>not</b> metal)	
	Pencil case	
	Scissors	
	Coloured pencils	
	Coloured felt tip pens	
Correction tape		

*\*Students are required to change out of their uniform and into their sports uniform for practical SLR lessons*



# School Uniform

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It is a specific requirement of Macksville High School that each student on site must be readily recognised as authorised to be on school premises. This can only be achieved by school uniform that is worn in a way that is appropriate to a school. Revealing clothing, offensive captions or WH&S risks are not acceptable at any time.

## **GIRLS' UNIFORM YEARS 7-10**

Skirt or Tailored Shorts	Regulation maroon check or black shorts with school logo
Pants	Plain maroon or grey long pants/tracksuit pants same shade as check in skirt. Black or maroon tights may be worn under skirts.
Jumper or Jacket	Plain maroon.
Shirt	Plain white with a short sleeve and collar or MHS sports polo. Logos and artwork should not be visible under white shirts.
PE/Sport	MHS sports polo with black shorts with school logo. Grey or maroon tracksuit pants for Wednesday sport.
Footwear	Leather/waterproof fully enclosed shoe/boot in accordance with WH&S requirements. Thongs and slip on styles are not permitted at any time. White socks or black pantyhose may be worn with skirts or pants.

## **BOYS' UNIFORM YEARS 7-10**

Pants	Plain grey shorts, long maroon or grey pants/tracksuit pants or black shorts with school logo.
Shirts	Plain white with a short sleeve and collar or MHS sports polo. Logos and artwork should not be visible under white shirts.
Jumper or Jacket	Plain maroon.
PE/Sport	MHS sports polo with black shorts with school logo. Grey or maroon tracksuit pants for Wednesday sport in cold weather.
Footwear	Leather/waterproof fully enclosed shoe/boot in accordance with WH&S requirements. Thongs and slip on styles are not permitted at any time.

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## **GIRLS' UNIFORM YEARS 11 & 12**

Skirt or Tailored Shorts	Regulation green check or black shorts with school logo.
Pants	Plain bottle green or grey long pants/tracksuit pants, green same shade as check in skirt. Black or bottle green tights may be worn under skirts.
Jumper or Jacket	Plain bottle green or personalised MHS senior jumper.
Shirt	Plain white with short sleeves and a collar or MHS senior sports polo. Logos and artwork should not be visible under white shirts.
Footwear	Leather/waterproof fully enclosed shoe/boot in accordance with WH&S requirements. Thongs and slip on styles are not permitted at any time. White socks or black pantyhose may be worn with skirts or pants.

## **BOYS' UNIFORM YEARS 11 & 12**

Pants	Plain grey shorts, bottle green or long grey pants/tracksuit pants or black shorts with school logo.
Shirts	Plain white with short sleeves and a collar or MHS sports polo. Logos and artwork should not be visible under white shirts.
Jumper or Jacket	Plain bottle green or personalised MHS senior jumper.
Footwear	Leather/waterproof fully enclosed shoe/boot in accordance with WH&S requirements. Thongs and slip on styles are not permitted at any time.

### **Uniform suppliers:**

**Binalong Promotional Clothing** - 2/17 Princess Street, Macksville, Ph: 02 6568 2578

**Nambucca T-Shirts** - 42 Bowra Street, Nambucca Heads, Ph: 02 6569 4270

# Curriculum

**YEAR 7** – each student studies the following all year:

- Foundation Program
    - English
    - Maths
    - Science
    - History/Geography
    - Macksville Way
- Total 30 periods
- LOTE 6 periods
  - Music 6 period
  - Technology 6 periods
  - PD/H/PE 6 periods
  - Scripture 2 periods
  - Sport 4 periods
- Total 30 periods

**YEAR 9** – each student will study the following:

- English 8 periods
  - Maths 8 periods
  - Science 8 periods
  - History/Geography 8 periods
  - PD/H/PE 5 periods
  - Scripture 1 period
  - Elective W 5 periods
  - Elective Y 6 periods
  - Elective Z 6 periods
  - Sport 4 periods
  - Macksville Way 1 period
- Total 60 periods

**YEAR 8** – each student studies the following all year:

- English 8 periods
  - Maths 8 periods
  - Science 8 periods
  - History/Geography 6 periods
  - Technology 6 periods
  - PD/H/PE 6 periods
  - Scripture 2 periods
  - Tasters rotation 5 periods
  - Art 6 periods
  - Sport 4 periods
  - Macksville Way 1 periods
- Total 60 periods

**YEAR 10** – each student will study the following:

- English 8 periods
  - Maths 8 periods
  - Science 8 periods
  - History/Geography 8 periods
  - PD/H/PE 5 periods
  - Scripture 1 period
  - Elective X 6 periods
  - Elective Y 6 periods
  - Elective Z 6 periods
  - Sport 4 periods
  - Careers
- Total 60 periods

**Electives for Years 9 and 10 may include such subjects as:**

Agricultural Technology, Business Studies, Ceramics, Computer Studies, Child Studies, Digital Media, Food Technology, Graphics Technology, Indonesian, Industrial Technology-Automotive, Electronics, Engineering, Metal and Timber, Music, Photography, Textiles Technology and Visual Arts (Subjects may change each year).

# Curriculum continued

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## YEARS 11 & 12

To be eligible for the award of a Higher School Certificate, students must satisfactorily complete at least 12 units in Year 11 (Preliminary) and at least 10 units in Year 12 (HSC). We offer a large range of courses and assist our students to construct either an academic program of study resulting in an ATAR or a Vocational Education program structured towards the workplace.

### ATAR courses include:-

- English
- Mathematics
- Science - Physics, Chemistry, Biology
- Business Studies
- Community and Family Studies
- Drama
- Engineering Studies
- Food Technology
- Geography
- History - Ancient, Modern
- Industrial Technology - Timber, Metal, Electronics, Multimedia
- Legal Studies
- PDHPE
- Textiles and Design
- Visual Arts

### Vocational Education (VET)

Range of VET courses may include:-

- Business Services
- Construction
- Hospitality
- Metals & Engineering
- Primary Industries
- Sports Coaching

**VET Co-ordinator** is Mrs L Peisley - Pathways/Alternative Study

**Distance Education Co-ordinator** is Ms J Smith, Librarian.

**TVET Co-ordinator** is Mrs H Black.

# School Contribution and Subject Fees

## Voluntary Contribution

Years 7 & 8	\$45.00
Years 9 & 10	\$45.00
Years 11 & 12	\$55.00

Payment may be made by cash, cheque, EFTPOS or online through the school website:  
[www.macksville-h.schools.nsw.gov.au](http://www.macksville-h.schools.nsw.gov.au)

We are UNABLE to accept MONEY ORDERS.

Students may pay fees at the School Office BEFORE ROLL CALL, at RECESS or LUNCHTIME.  
Parents may pay fees during office hours.

**FEES MAY BE PAID YEARLY, HALF YEARLY, EACH TERM or BY REGULAR INSTALMENTS**

### Year 7

Indonesian	\$7.00
Music	\$10.00
Technology	\$50.00

### Year 8

Art	\$20.00
Technology	\$50.00

### Years 9 & 10

Agriculture	\$15.00
Ceramics	\$30.00
Child Studies	\$10.00
Digital Media	\$30.00
Drama	\$20.00
Electronics Technology	\$70.00
Engineering	\$45.00
Food Technology	\$50.00
Indonesian Enrichment	\$25.00
Metal Technology	\$60.00
Music	\$15.00
Photography / Multimedia	\$30.00
Primary Industries Elective	\$15.00
STEM	\$60.00
Textiles Technology	\$20.00

### Years 9 & 10 continued

Timber Technology	\$75.00
Visual Arts	\$30.00

### Years 11 & 12

*Fees are payable for both Year 11 and Year 12*

Construction	\$30.00
Food Technology	\$50.00
Hospitality	\$130.00
Industrial Technology Electronics	\$40.00
Industrial Technology Timber	\$100.00
Metals and Engineering	\$50.00
Music	\$25.00
Photography	\$40.00
Primary Industries	\$40.00
Textiles and Design	\$25.00
Visual Arts	\$30.00
Visual Design	\$30.00

# Sport

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Macksville High School meets the mandatory Department of Education sport requirement by offering a variety of sports options of a Wednesday afternoon. **All students are expected to participate in sport each week.**

Years 11 and 12 students only are exempt from Wednesday Sport. Students who are injured and cannot participate in sport must bring a note. Students who misbehave at sport will be placed on a sport detention the following week.

Parents should be aware that getting messages to students during sport on Wednesdays can be difficult and we cannot guarantee that the student will receive the message.

Sports offered may include;

- tennis
- soccer
- fishing
- golf
- football (4 codes)
- canoeing
- swimming surfing
- volleyball
- netball
- basketball

Students participate in three carnivals. These are normal school days - students are expected to attend. Students are strongly encouraged to dress in their house colours and earn points for their team by participating.

**School Swimming Carnival** - 8 February 2021 at Macksville Swimming Pool

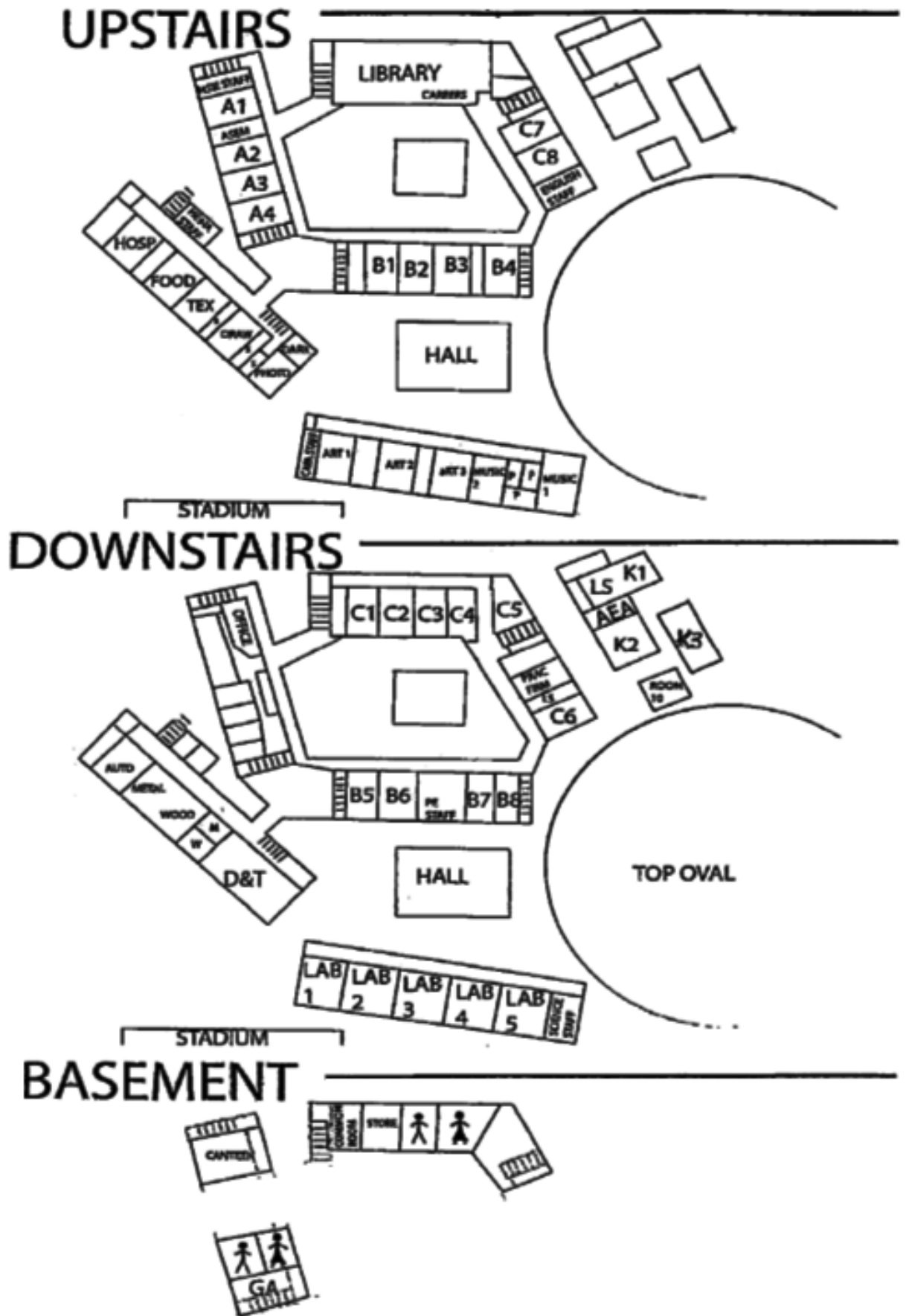
**School Cross Country** - 21 April 2021 at School (includes colour run)

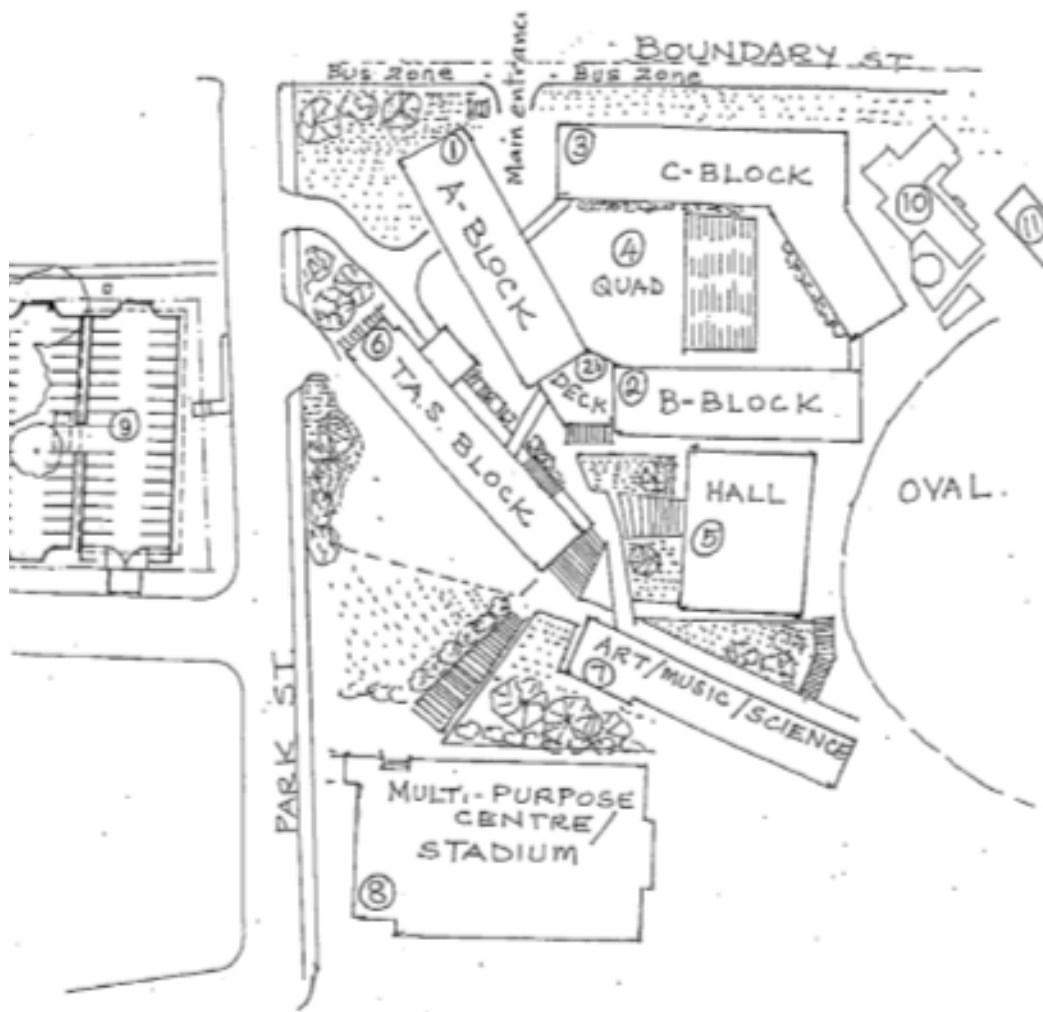
**School Athletics Carnival** - 28 May 2021 at Scotts Head

## Sports Houses

<b>Briner</b> (Red)	Surname A to F	Mr Luke Smith (House Patron)
<b>Graham</b> (Yellow)	Surname G to M	Mr Greg Hill (House Patron)
<b>Oxley</b> (Green)	Surname N to S	Mrs Mel Robinson (House Patron)
<b>Taylor</b> (Blue)	Surname T to Z	Mr Jeff Mills (House Patron)

# Map of Macksville High School





(1)	A BLOCK Admin, Principal, Deputy Principals, Print Room, Clinic, HSIE, Canteen, School Counsellor	(6)	TAS BLOCK Photography, Engineering, Textiles & Design, Hospitality, Graphics, Coding, Trade Training Centre
(2)	B BLOCK PE, General Learning	(7)	Art, Music, Science (Lower ground)
(2B)	DECK	(8)	STADIUM — Multi-purpose Centre
(3)	C BLOCK Library, English, Maths, Computers	(9)	CAR PARK — Park Street
(4)	QUAD COLA (covered outdoor learning area)	(10)	LEARNING CENTRE (K1 & K2)
(5)	HALL Performing Arts Space	(11)	LANGUAGE CENTRE (K3)



# Day to Day Routine

The school operates on a ten day cycle, day one through to day 10 with sport on a Wednesday afternoon. You will receive your timetable on your first day of school.

## Bell Times

### Regular

P1	9:05 - 10:00
P2	10:00 - 10:50
Recess	10:50 - 11:10
P3	11:10 - 12:00
P4	12:00 - 12:50
Lunch 1	12:50 - 1:10
Lunch 2	1:10 - 1:30
P5	1:30 - 2:20
P6	2:20 - 3:10

### Tuesday - Assembly

P1	9:05 - 9:57
P2	9:57 - 10:44
Assembly	10:44 - 11:02
Recess	11:02 - 11:22
P3	11:22 - 12:09
P4	12:09 - 12:56
Lunch 1	12:56 - 1:16
Lunch 2	1:16 - 1:36
P5	1:36 - 2:23
P6	2:23 - 3:10

## Absences

Students should only be absent from school if they are sick or if there is a family emergency. Please inform the school of the student's absence by sending in a note, phoning, replying to SMS or emailing the school within 7 days. Students who fall below 85% attendance will be subject to the Department of Education attendance policy.

## Lateness

Students arriving late must have a note from their parent/carer explaining why they are late. On arrival they must report to the front office and sign in to school. They will be provided with a late pass that will gain them admittance to class.

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## Early departure from school

Notes requesting special permission for a student to leave school early must be presented to the front office prior to the start of the school day. The note **must give a reason** for the early departure and a time. The student will be issued with a pass that will enable them to leave class but the student will need to go to the front office to receive their **early leaver's pass** at the time of their departure. The child must be in the care of the parent/carer during school hours once a pass is issued. It is expected that, where possible, appointments are made out of school hours.

## The canteen

Lunch orders are placed at the lunch order window and paid for before 8:50am or at recess. The orders can be collected at lunchtime at the lunch order window.

## Lost property

Students must accept responsibility for the care of their own property. Valuable items should be left at home and clothing should be labelled. If, for special reasons you have a large sum of money or an article of value, it can be handed into the front office for safe keeping. Lost property is kept in the front office.

## When you need to pay money

All money that needs to be paid to the school (eg: excursions, camps, fees) should be taken straight to the front office in the morning before school, during recess and lunch. Online payment arrangements can be made via the school website - [www.macksville-h.schools.nsw.edu.au](http://www.macksville-h.schools.nsw.edu.au).

## Breakfast club

Breakfast club is a school initiative that runs every morning next to the canteen until 8:50 providing students with a simple breakfast prior to starting their school day.

## Playground areas

**Before school** all students are to remain in the main quad and under the COLA. Students utilising the breakfast club or canteen are to return to the main quad until the beginning of period one at 9:05am. Supervision is provided in this area.

At **Recess** students are to be seated in the main quad and under the COLA. Students

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utilising the canteen are to return to the main quad. At this time, students should avail themselves of the toilets and refill their water bottles. The oval is not open at this time. Staff supervision is provided in the canteen, main quad and behind B block (Seniors only).

**Lunch** is broken into two 20 minute halves. Lunch one students should be in the main quad and under the COLA. Once again students should avail themselves of the toilets and refill their water bottles. Staff supervision is provided in the canteen, main quad and behind B block (Seniors only). The **oval** and **basketball** court is not open until **Lunch two**. Students should not be in these areas until a staff member is on duty.

### **Afternoon buses**

All students waiting to catch afternoon buses are to be seated in the COLA. Should they need to use the toilet or refill water bottles this should be done quickly and students should return to the quad to await their bus.

### **What to leave at home**

Items such as iPads, cameras, computer games and skateboards, as well as dangerous items, are to be left at home. If your child rides a bike to school, they should have a padlock/chain to secure it.

**Mobile phones** can be brought to school, however, they **MUST** be **switched off** and away during class time. All contact should come through the front office.

### **Change of parent/student details**

It is very important that we have the correct information relating to your student(s) on our computer system due to a variety of reasons that include:

- contact information (changes within your family, address, phone numbers, emergency contacts, email addresses, etc.) for communication and emergencies;
- safety of students regarding up to date information on Court Orders, parental access, etc;
- correct information for State and National reporting and other government agencies such as Centrelink; and

- 
- information provided by you assists our school and benefits your student(s) in terms of the provision of funding and levels of additional education support by the government.
  - providing information about your occupation and education is voluntary but your information will help to ensure that all students are being well served by Australian schools.

### **Contact with teachers**

Parents/carers can make an appointment for an interview or arrange to speak with a teacher at a suitably convenient time. Contact the school office who will take the details and leave a message for the staff member to contact you. Please be aware that teachers may not be available to take calls straight away as they may be teaching.

### **Excursions**

Excursions occur frequently during the school year either for one or more lessons, a whole day, overnight or many days. All students require a consent form signed by their parent/carer before they attend any excursion. Costs are kept as low as possible. Full payment must be made by the given date. Payment for excursions can be made at the front office before school, recess and lunch time and can be made by cash, cheque, eftpos or on-line.

**Refunds** — will not be issued for activities such as sport and minor local excursions/ activities for non-attendance. For the larger excursions, a partial refund only may apply (even for illness) as the bus component of excursions is charged based on the number of students anticipated to be attending.

### **Insurance**

The State Government provides the Supplementary Sporting Injuries Benefits Scheme which covers serious injuries or death of children who are injured while participating in school operated or authorised sporting or athletic activities. Such activities include physical education classes, school lessons, carnivals, competition and training. This is the only insurance cover provided. Parents/carers, if they feel it necessary, can obtain personal accident insurance for their children to cover less serious injuries.

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Ambulance cover is provided for students whose families do not have private health cover or a health care card while they are attending sport or on a school authorised excursion except when on an excursion interstate. At this point of time, there is no reciprocal ambulance service between the States and parents/carers will be required to sign a form when going on an interstate excursion acknowledging this and agreeing to pay any resulting costs.

### **Medications**

We are unable to administer medications such as Panadol, etc., to students. If prescription medication (as per a doctor's instructions) is required to be administered on a regular basis, please contact the school office for the procedure to be followed.

### **Office hours**

The school office is open between 8.30 am and 3.30 pm Monday – Friday. Money will be receipted from students before school, recess and lunch times - but not during class time. Parents/carers are able to pay monies at any time during office hours.

### **Parent Teacher meetings**

Parent Teacher meetings are held in the Stadium during the year. You will be notified via the newsletter and email of the date. Students are advised during year meetings and daily notices.

### **Phone calls and messages for students**

Only emergency phone calls are permitted to be made by students at the front office. As mobile phones should be off and away during class time, please contact the front office during the day and a message will be passed onto your child.

**Please Note:** *Mobile phones are not permitted to be used during class time. The school is not responsible for any losses.*

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## **School clinic**

If a student is unwell during class, he/she needs to inform their class teacher.

The teacher gives the student a note to come to the sick bay. As there are limited resources for caring for sick students, parents/carers or emergency contacts are phoned to collect the student. Please keep your details up-to-date to enable quick notification of any illness or injury to students. Students must attend the sick bay, not contact parents directly. We request that students who are feeling unwell not be sent to school to help stop the spread of disease.

## **School reports**

- Years 7 to 10 reports are issued twice a year at the end of semester 1 and 2.
- Year 11 reports are issued mid term 2 and early term 4.
- Year 12 reports are issued at the end of term 1 and term 3.

## **Student assistance scheme**

This scheme provides financial assistance towards educational expenses. The school has limited funds to distribute to students on a needs basis. Distribution will only cover some course contribution charges. The Voluntary Contribution is not covered by this scheme. Application forms can be obtained from the office.

## **Travel concession cards and ID's**

Students who are over 16 years will be issued a Travel Concession Card. Please note, students who lose these cards have to apply directly to the Ministry of Transport for a replacement which might incur a cost.

## **Visitors**

All visitors to the school, including parents, must report to the office before consulting a student or staff member. All visitors are required to sign the visitor's book. A visitor's badge will be provided, which is to be worn whilst on the school grounds and return when leaving the school.

# Communication

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Parent Teacher nights are held twice yearly but should you be concerned about your child's well-being, please do not hesitate to contact the school.

We have a **Facebook** page and a website that regularly features student achievement and activities.

Everyone is welcome to support our school through the P&C Association. Come along to the meetings at school every fourth Tuesday of the month, commencing at 5pm.

At any time you are welcome to contact the school to discuss your child. Please do not hesitate to phone the front office and they will direct you to the appropriate person to deal with your enquiry.

## **Contact details:**

Phone: (02) 6568 1066

Email: [macksville-h.school@det.nsw.edu.au](mailto:macksville-h.school@det.nsw.edu.au)

Website: [www.macksville-h.schools.nsw.gov.au](http://www.macksville-h.schools.nsw.gov.au)

Facebook: <https://www.facebook.com/MacksvilleHS>

